

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 20.1.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Sh. Komal Singh
4. Dr. Sudhir Sharma (Special Invitee)

1. The application received from UGC-JRF qualified candidate Vijay Veer for Ph.D. enrolment was put before the committee. This candidate had appeared for the Departmental Objective Type test conducted on 13.12.2010 and was wait listed. He requested enrolment on the basis of having qualified UGC-JRF. The committee decided to forward the case to the DUI for clarification of the status of such candidates regarding Ph.D. enrolment.
2. The Chairperson requested the faculty to provide lecture statement of the Ph.D. Course work for the first 10 working days i.e. 6.1.2011 to 20.1.2011 so that explanation can be sought from those who have attended less than 1/3 lectures of the total lectures delivered.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the meeting of Administrative committee of the Department held on 24.1.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Sh. Komal Singh
 5. Dr.(Mrs.) Navreet Kaur
 6. Dr. Sudhir Sharma (Special Invitee)
1. The application of Sandeep Kaur addressed to the Vice-Chancellor for Ph.D. enrolment on the basis of having qualified UGC-JRF received from the Vice-Chancellor's Office vide no.331/VC3 dated 19.1.2011 was considered. The matter was discussed and it was noted that we have at this point UGC-JRF qualified candidates, who fall into three categories:
- i) Those who applied for enrolment and appeared for the test and are wait listed.
 - ii) Those who applied for Ph.D. admission but did not appear for the test.
 - iii) Those who did not apply for Ph.D. enrolment to the Department at the time when applications were invited (by 10.12.2010) for the test to be conducted on 13.12.2010.

On the other hand we have already filled the six seats, advertised for the academic year 2011. The admission exercise for the Ph.D. course of 2011-12 has been completed in accordance with the guidelines received from the Registrar, Panjab University vide No. ST/8487-8567 dated 2.12.2010

It was decided that the chairperson will bring to the notice of the Vice-Chancellor the similar case of Vijay Veer Singh, which was discussed in the joint meeting of Administrative and Academic committees of the Department held on 20.1.2011. However, if the University formulates a policy regarding enrolment of Ph.D for JRF qualified candidates, the Department is bound to follow whatever policy decision is taken by the University authorities.

2. The committee considered the lecture statement for Ph.D. course provided by the concerned faculty and found that a number of students were not fulfilling the requirement of attending 1/3 lectures of the total lectures delivered. It was decided to put up a notice asking explanation with supporting documents to reach the office within 4 days, latest by 28.1.2011 (Friday). The Committee will meet on 31.1.2011 (Monday) to review the applications so received and take the decision accordingly.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 27.1.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
5. Dr.(Mrs.) Navreet Kaur
6. Dr. Sudhir Sharma (Special Invitee)

1. The committee recommended the cases of following candidates for Ph.D. enrolment under the proposed supervision of the teachers mentioned against each:

Sr. No.	Name of the students	Name of Supervisor
1	Mona Kaushal	Dr. Sudhir Sharma
2	Suchreet Rekhi	Prof. Swinder Singh
3	Reena Devi	Dr. Charanjeev Singh
4	Mukesh Bisht	Prof. B.S. Ghuman & Dr.(Mrs.) Ramanjit K. Johal
5	Ravneet Kaur	Prof. B.S. Ghuman & Dr.(Mrs.) Ramanjit K. Johal
6	Rahul Goel	Dr. Sudhir Sharma

2. The students of M.Phil. were asked to meet their supervisors and submit their topics for approval.
3. The proposal for 5 years Integrated Course to be discussed in the meeting of the Chairpersons on 31.1.2011 was brought before the faculty to know their views. The faculty was very positively inclined to start this course and stated that they can begin the planning exercise. However, it would not be possible to implement it unless the infrastructure including faculty and administrative staff was available.
4. The faculty members gave important suggestions regarding restructuring the papers for the M.A. semester system. These were to be placed before the meeting of Postgraduate Board of Studies to be held on 28.1.2011 at 3.00 p.m.
5. Dr. Charanjeev Singh and Mr. Komal Singh would work on updating and editing information for the Handbook of Information-2011 for onward submission by 25.2.2011.

6. It was decided that Dr. Navreet Kaur would discussed the coverage of syllabus allotted to Ms Rouchi Choudhary before her expiration of scholarship. Balance, if any, would be allotted to Mr. Ranjit Singh.
7. The revised Duty List in the light of changes in the office staff and Chairpersonship was approved by the committee.
8. It was decided that faculty members would submit their registers to the office on every Friday to monitor the students who remained absent for seven consecutive working days and as already decided monthly lecture statement would also be prepared by the office on the basis of the record maintained in the registers on the last day of every month.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 31.1.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Dr. (Mrs.) Navreet Kaur
5. Dr. Sudhir Sharma (Special Invitee)

1. The Administrative Committee considered the applications of students giving therein reasons for shortage of attendance for Ph.D. course. The Committee decided that the reasons for non-attendance be got approved by the supervisors of the candidates. In case of the two candidates from whom no response has been received for non attendance, it was decided that comments of the supervisors be sought regarding recommendation of cancellation of Ph.D. enrolment of these candidates.
2. A letter received from Asstt. Registrar (R&S) asking the Chairperson **“The Ph.D. enrolment form of Ms. Meenakshi Madaan duly recommended by the Chairperson along with all other documents and approval of the Academic & Administrative Committees may be sent to this branch for taking further necessary action please”** was placed before the Committee. The candidate had applied for Ph.D. enrolment but her candidature had been declared ineligible due to the reason that validity of the Ph.D. Entrance test result for enrolment to Ph.D. is for two years from the date of declaration of the result, which elapsed in the case of this candidate as the result was declared on July 22, 2008.

This issue was discussed with the DUI & D.R. (General) and subsequently the Ph.D. admission list detailing this duly got approved from the DUI. There has been no change in circumstance/rules, since then, the Committee resolved that status quo would prevail. Further the committee has taken serious note of the unprecedented procedure of a Ph.D. enrolment case originating from R&S branch directing the Chairperson and Academic and Administrative Committees to act.

3. Circular No. 428-507/DUI/DS dated 20.1.2011 regarding innovative clusters in Universities for Infrastructure Support was put before the committee. The proposal submitted by Dr. Ramanjit K. Johal for setting up a Centre for Resources, Research and Training for Voluntary Non-Profit Organisations in the Department of Public Administration was approved by the Academic Committee for onward submission to the DUI.

(Ramanjit K. Johal)

Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 3.2.2011

at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Sh. Komal Singh
4. Dr. (Mrs.) Navreet Kaur
5. Dr. Sudhir Sharma (Special Invitee)

1. The Committee decided that the names of the M.A. students who had not attended classes for consecutive seven days be displayed on the Notice Board and they be asked to submit applications giving therein reasons with supporting documents for non attendance by 9th February, 2011.
2. The Committee discussed about the Alumni Meet to be held on 19.2.2011 and some names of eminent Alumni were suggested to be sent to the Dean Alumni Relations to consider honouring them. The faculty also decided that other local alumni including retired teachers of the Department would be informed of the interactive Alumni meeting to be held on 19.2.2011 (afternoon) in the Department. This would be followed by tea. The information should also be put up on the Department web page of P.U. site.
1. It was decided that in the light of five new computers having been received in the Department, five computer tables would be bought. These would be of smaller size so that they can be adjusted well in the Computer Room. Curtains, chairs and soft boards for Research Scholars' room may be bought subject to the availability of funds.

Five new Acer Computer consisting of CPU, Monitor, Keyboard and Mouse have been allotted as follows:

Sr. No.	Name	New computer	Old Computer
1	Dr. Ramanjit K. Johal	New Acer Set	Old Computer (2008) with LCD Monitor (Wizard) moved to office
2	Prof. B.S. Ghuman	Declined	Old Computer (2008) with LCD Monitor (Wizard) retained
3	Dr. Charanjeev Singh	New Acer Monitor	Old Computer (2008) LCD Monitor (Wizard) was allotted to Mr Komal Singh with new CPU, Keyboard and Mouse
4	Mr. Komal Singh	New CPU, Keyboard and Mouse with Old Computer (2008) LCD Monitor (Wizard) of Dr. Charanjeev Singh	Old Computer (2007) moved to Computer Room
5	Dr Navreet Kaur	New Acer Set	Old Computer (2007) moved to Dept. Library

6	Dr. Sudhir Sharma	New Acer Set	Old Computer (2008) with LCD Monitor (Wizard) moved to office
7	Computer Room	New Acer Set	

4. The students' request for change of subject from Information Technology and Computer Application to Police Administration was considered in the light of Dr. Charanjeev Singh having agreed to take this work load shared with Mr. Manish Kumar, S.R.F.. The Committee agreed to this and said that classes of this subject be included in the timetable we.f. 4.2.2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 27.1.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
5. Dr.(Mrs.) Navreet Kaur
6. Dr. Sudhir Sharma (Special Invitee)

The committee recommended the cases of following candidates for Ph.D. enrolment under the proposed supervision of the teachers mentioned against each:

Sr. No.	Name of the students	Name of Supervisor
1	Mona Kaushal	Dr. Sudhir Sharma
2	Suchreet Rekhi	Prof. Swinder Singh
3	Reena Devi	Dr. Charanjeev Singh
4	Mukesh Bisht	Prof. B.S. Ghuman & Dr.(Mrs.) Ramanjit K. Johal
5	Ravneet Kaur	Prof. B.S. Ghuman & Dr.(Mrs.) Ramanjit K. Johal
6	Rahul Goel	Dr. Sudhir Sharma

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 4.2.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Sh. Komal Singh
4. Dr. (Mrs.) Navreet Kaur

Dr. Charanjeev Singh was on leave.

1. The case of Vikrant Gohal, student of M.A. Semester –II was viewed and feedback from the faculty was that he has been well behaved and disciplined in class. However, it was agreed that this is an issue that needs to be addressed and it was proposed to call the student and counsel him so that he does not repeat this in future.
2. The proposal received from President, Association of British Scholars, Chandigarh regarding holding a seminar on “Globalisation, privatisation & regulation of higher education in India” in partnership with Department of Public Administration was unanimously accepted.
3. Prof. B.S. Ghuman’s proposal to hold the lecture in the Department in partnership with Regional Branch, IIPA on 28th February was unanimously accepted.
4. Applications received from Ms Tripat Kaur and Ms Anu Jasrotia were considered for the change in the topics of their Ph.D. synopsis. It was decided that as has been the practice, this matter of change of topics will be taken up in presence of at least one of the supervisors.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 10.2.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjev Singh
4. Sh. Komal Singh
5. Dr. Sudhir Sharma – Special Invitee

Dr. (Mrs.) Navreet Kaur was on leave.

1. The names of following M.A. students, who had not attended classes for consecutive seven days have been struck off the rolls of the Department w.e.f. 10.2.2011 as no response to the notice dated 4.2.2011 directing them to give reason for non attendance have been received by 9.2.2011.

M.A. Semester-II

Ahmad Rashed
Asim Gupta
Lalngaihzuala
Lalrinpuiii Ralte
Vikrant Goyal

M.A. Semester-IV

Karan Kumar
Simranjeet Singh
Dhrupwinder Singh Brar
Dildeep Singh
Maninder Pal Singh

2. As the topics for M.Phil. Dissertations were not received from the students; it was decided to extend the date for submission of topics to 17.2.2011. No further extension will be given.
3. There were a couple of proposals that came up regarding the alumni meet at the Departmental level. One was to send out information to colleges etc. and interact over a cup of tea and snacks with those who come. The Second option was to hold special lecture/panel discussion in collaboration with the IIPA Regional Branch and this lecture could be by the Panjab University Alumni and IIPA Regional Branch would sponsor the tea and snacks. There was a consensus on the proposal and this was to be put up formally to the Regional Branch.
4. Applications received from Ms Tripat Kaur and Ms Anu Jasrotia for the change in the topics of their Ph.D. synopsis were considered and approved.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 17.2.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
5. Dr. Sudhir Sharma (Special Invitee)

Dr. (Mrs.) Navreet Kaur was on leave.

1. Application of Lalrinpuiii Ralte for readmission was considered by the Board of Control. She was called by the Board and told that her request for readmission was being accepted on sympathetic grounds and she would be readmitted. However, no such request would be entertained in the future and the onus of satisfying the minimum 75% attendance requirement was on her.
2. Chandigarh Social Science Congress has given 24th February, 2011 (afternoon) slot to the departments to conduct their own proceedings. We have already received around nine papers. It was decided that presentation of these papers would be presided over by Prof. B.S. Ghuman, Dean, Faculty of Arts and he agreed to do so.
3. It was conveyed that the Student Faculty Consultative Committee has been constituted as per the instructions received from DUI office. The DUI office will be duly informed and this would be put up on the students' Notice Board.
4. The application of Pallavi Sinha, who joined the Ph.D. course late, was put up before the committee. She stated that she had not updated her address and phone number, therefore, did not receive any communication sent by the Department. She had been out of town to work with her co- guide in Delhi and then in her home town on the occasion of her father's barsi. One view however, was that the application should be presented to the committee with the supervisor's remarks and would then be considered. It was decided that supervisor would be called as Special Invitee and matter discussed in his presence in a meeting called for the purpose.

Current work

1. The poor attendance of students in the Ph.D. classes was discussed and the faculty was of one voice that Chairperson should address the class and warn them that no shortage of attendance will be condoned at the end of the semester.
2. **The problem of non availability of paid Research Scholars was also discussed. There was a consensus that they be addressed by the Chairperson and asked to respond to their cell phone. In addition a movement register would be maintained date wise in which they would daily record of their movement in specific terms at the time of their unavailability in the Department.**

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 22.2.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
5. Dr. Sudhir Sharma (Special Invitee)
6. Dr. Pawan Kamra (Special Invitee)

Dr. (Mrs.) Navreet Kaur was on leave.

1. Application of Ms. Pallavi Sinha was considered in the presence of her supervisor, Dr. Pawan Kamra and she has been allowed to attend classes and cautioned about meeting her minimum attendance requirements.
2. Project proposal of Prof. B.S. Ghuman (funded by Shastri Indo-Canadian Institute) was unanimously agreed to be forwarded by the Academic Committee.
3. Two applications for readmission from the students of M.A. Semester II & IV were received and considered. The students were called and questioned Asim Gupta had medical problem and submitted a medical certificate. In fact his treatment of physiotherapy is continuing for some time but he is attending his classes now. Karan Kumar stated that he had some family problems for which he had to stay at home and did not have any documentary proof of the same. The Committee considered his case sympathetically. However, both the candidates gave the undertaking that they would attend the classes regularly and it was their responsibility to fulfill the minimum requirement of lectures.
4. Some Ph.D. course work students have applied for attending two weeks course of Qualitative Research Methods conducted by ICSSR from 7th March to 18th March, 2011. As this was something academically useful, it was decided that they will be given attendance for this period on the basis of producing certification of having attended the course.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION

PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 1.3.2011 at 3.30 p.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh

1. The Board of Control considered and approved the topics for M.Phil Dissertation. The Board further decided that the topics would be verified by the respective supervisors before being sent to the DUI for approval.
2. The committee considered the applications of Dildeep Singh and Maninder Pal Singh (M.S. Semester-II students). The Department received a letter from Boys Hostel No. 4 detailing non-payment of dues by Maninder Pal. As there were no documents to support both the applications on health problem, it was resolved to call the students before the Board of Control on Thursday at 11.00 a.m.
3. Application of Pooja Chanwaria for exemption from doing Ph.D. course was considered. As per rules she cannot be granted exemption. However, as per circular No. 431-530/Dean Resch. dated 1.3.2011 she can do the Ph.D. course even after registration any time, but prior to submission of the her thesis. This may be intimated to her.
4. A letter received from Coordinator, Centre for Public Health allowing one Research Scholar Jaideep Kumar of their centre to attend the classes of the course work for Ph.D. in the subject of Advance Research Methods in Administrative Sciences with the students of our Department was put before the committees and it was unanimously decided to allow Jaideep Kumar to attend the said classes.
5. Field trip to see model village in Hoshiarpur was proposed in the 3rd week of March, 2011.
6. Two RTI applications received from Mr. Vijay Veer Singh, one of the applicants for Ph.D. enrolment, were discussed and faculty was requested to verify their details of Ph.D. supervision before preparing the response to the queries of the applicant.
 - i) Name of the faculty members of the department eligible for supervising Ph.D. students and number of Ph.D. students enrolled under each of them as on 12th December, 2010.
 - ii) Applications for Ph.D. Enrolment received between 1.7.2010 to 12.12.2010.
 - iii) List of UGC-JRF qualified candidates who had applied for enrolment in Ph.D. programme between 1st July 2010 and 12th December 2010 and how many of these have been enrolled under Ph.D./Pre Ph.D. programme.
 - iv) What are the university guidelines for Ph.D. enrolment and criteria followed by the Department of Public Administration.

7. Regulations for Dissertation, guidelines for internal assessment and pedagogy for the syllabus 2011-12 were approved by the members.

(Ramanjit K. Johal)

Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 3.3.2011 at 11.00 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Sudhir Sharma (Special Invitee)
4. Dr. Charanjeev Singh
5. Dr. (Mrs.) Navreet Kaur
6. Sh. Komal Singh

1. The applications of Dildeep Singh and Maninder Pal Singh (M.S. Semester-II students) for readmission were put before the committees along with a letter from the boys Hostel No. 4 sent to the Chairperson regarding Maninder Pal Singh's outstanding dues on account of Rent and Mess/Canteen bill. The students were called by the Board and asked to produce supporting documents for their claim of absencing themselves on health grounds and Maninder Pal Singh was additionally asked to produce receipt of payment in evidence of having cleared hostel dues by Monday, the 7th March, 2011. After production of these documents they would be allowed readmission as per rules.
2. As the faculty wishes that the office calculates the attendance record, they were requested that the office could do this only with their cooperation i.e. on getting their registers complete and up to date.
3. The information regarding Ph.D. supervision to various faculty members was given to them for verification as this has to be submitted in response to an RTI application received by the Department as well as to the Dean, Faculty of Arts in a meeting to be held on 7.3.2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 9.3.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. (Mrs.) Navreet Kaur
4. Sh. Komal Singh

1. The Chairperson placed before the Committee the application of Dr. Sudhir Sharma (Associate Professor) under the scheme of Re-employment of Superannuated Teachers. Dr. Sudhir Sharma is teaching specialized courses in the Department (Time-table attached). His services will be extremely valuable in the teaching and research work of the Department.
2. The Academic and the Administrative Committee has strongly recommended the case of Dr. Sudhir Sharma for re-employment. The same had also been recommended in the joint meeting of the Academic and Administrative Committees held on 12.8.2010 when his application was put up initially for re-employment.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 9.3.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. (Mrs.) Navreet Kaur
4. Sh. Komal Singh

1. The application of Ahmed Rashed Elham, M.A. Semester-II student was considered for readmission by the Board of Control. He has submitted that his father was suffering from very bad health and required surgery. He, therefore, had to leave for his country (Afganistan) and return on 4th March, 2011 . He submitted copies of the relevant stamped page of his passport in support of his claim. The Board took a sympathetic view as it was a genuine case and the student had no previous record of shortage of attendance and, therefore, recommended his case for readmission.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Administrative and Academic committees of the Department held on 9.3.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. (Mrs.) Navreet Kaur
4. Sh. Komal Singh

1. The faculty was requested to be present at the seminar to be organized by the Department of Public Administration in collaboration with the Association of British Scholars, Chandigarh on the topic "Globalisation, Privatisation and Regulation of Higher Education in India" on 12th March, 2011 at 11.00 a.m. and to ensure that their Research Scholars are also present for the seminar which is going to be inaugurated by the Vice-Chancellor. A note is to be prepared for the Vice-Chancellor on the topic of the Seminar. The faculty members were asked to volunteer for the same. With no response from the others and Prof. Ghuman being a panelist in the Seminar, the Chair volunteered to do the needful.
2. 21st April, 2011 (Thursday) slot was decided as the final date for presentation of M.Phil. synopsis before the Board of Control.
3. The case of Meenakshi Madaan's eligibility for Ph.D. enrolment was put before the committee. On the basis of the DUI's approval, the Administrative Committee has declared the following three candidates eligible; they had applied for the Ph.D. programme in December, 2010. As a result of this Meenakshi Madaan will be admitted to the Ph.D. programme as her merit in the Entrance Test falls within the list of admitted candidate.

1. Meenakshi Madaan
2. Shubhtung
3. Kamjangam Simte

4. The application of Ahmed Rashed Elham, M.A. Semester-II student was considered for readmission by the Board of Control. He has submitted that his father was suffering from very bad health and required surgery. He, therefore, had to leave for his country (Afganistan) and return on 4th March, 2011. He submitted copies of the relevant stamped pages of his passport in support of his claim. The Board took a sympathetic view as it was a genuine case and the student had no previous record of shortage of attendance and, therefore, recommended his case for readmission.

5. The application of Ms Rommani Sen, Research Scholar, School of Communication Studies, for attending the classes of the course work for Ph.D. in the subject of Advance Research Methods in Administrative Sciences with the students of our Department was considered. The committees unanimously approved the request and allowed Ms Rommani Sen to attend the classes.
6. The Chairperson placed before the Committee the application for re-employment of Dr. Sudhir Sharma (Associate Professor) under the scheme of Re-employment of Superannuated Teachers. As Dr. Sudhir Sharma is teaching specialized courses in the Department and his services will be extremely valuable in the teaching and research work of the Department, the Academic and the Administrative Committee has strongly recommended the case of Dr. Sudhir Sharma for re-employment.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 18.3.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Dr. Charanjeev Singh
3. Sh. Komal Singh
4. Dr.(Mrs.) Navreet Kaur
5. Dr. Sudhir Sharma (Special Invitee)

The committee recommended the cases of Meenakshi Madaan for Ph.D. enrolment under the proposed supervision of Prof. Swinder Singh.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative committees of the Department held on 18.3.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Dr. Charanjeev Singh
 3. Sh. Komal Singh
 4. Dr.(Mrs.) Navreet Kaur
 5. Dr. Sudhir Sharma (Special Invitee)
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1. The Committee considered the request of Ahmad Rashed to take the House Tests and decided that individual teacher would fix dates of test for their paper in the first week of April, 2011. This would also give time to other students who may have missed their House Tests due to legitimate reasons to avail of this.
 2. The committee recommended the cases of Meenakshi Madaan for Ph.D. enrolment under the proposed supervision of Prof. Swinder Singh.
 3. The arrangements for holding B.S. Khanna Memorial Lecture in terms honorarium to be paid to speakers and cost of refreshment is to be worked out. It was decided to discuss it with Mrs. Khanna who had made contribution in the previous lecture also.
 4. The faculty was requested to give their availability of seats for Ph.D. supervision by Monday, 21st March, 2011. As per the letter already issued to the faculty they were to give the information by 17th November. This has been extended to Monday as no information in this regard has been submitted to the office.
 5. Faculty was requested to suggest minor changes in the M.Phil. syllabus and readings by Thursday, the 24th March, 2011.
 6. The poor attendance in Ph.D. course work was discussed. Dr. Charanjeev Singh told that no class of Indian Administration has been held so far, This would create a problem regarding fulfillment of minimum teaching hours. The Committee suggested that Dr. Charanjeev Singh give in writing that students have not been coming to attend his classes and the Chairperson should address the Ph.D. class.
 7. Surjit, student of M.A. Semester- IV have attended classes for February, 2011 However, he had appeared for House Test in first week of March, 2011. The committee decided that he should be called and council by all his subject teachers and Chairperson regarding his poor attendance.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative committees of the Department held on 24.3.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Sh. Komal Singh
3. Dr. (Mrs.) Navreet Kaur

1. The committee considered the applications of Ms Suparna Sharma and Ms Meenakshi Madaan requesting therein for exemption from doing Ph.D. Course work. As both the candidates have done M.Phil., the committee decided to give them exemption from doing Ph.D. course work.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 28.3.2011 at 11.00 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Sh. Komal Singh
 4. Dr.(Mrs.) Navreet Kaur
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2. The committee decided that total number of slots to be filled in for Ph.D. enrolment in the academic year 2011-12 would be 5. These would be filled through P.U. Entrance Test, UGC-NET/CSIR (JRF) Examination/SLET/GATE/Teacher Fellowship holders/direct awardee of fellowship by DST (INSPIRE), ICMR or any other national agency of any other equivalent test.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 28.3.2011 at 11.00 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
5. Dr.(Mrs.) Navreet Kaur

1. The Committee considered the requests of some students to take the House Tests. The Board of Control has decided that retest will be scheduled by the individual teachers for the candidates. It was also decided that those who have missed their House Tests and have not applied by 29th March, 2011 be given a last chance to apply for the same to the Chairperson by Monday, the 4th April, 2011 up to 11.30 a.m. The Board authorized the Chairperson to allow the students who applied with acceptable reasons for absence.
2. It was discussed that major changes have been made in the M.Phil syllabus for the session 2010-2011. Some minor changes have been recommended by the Board of Control in the M.Phil syllabus for the session 2011-2012.
3. Letter No. 3881-99/GM dated 25.3.2011 regarding absence of Chairperson or a teacher next to him/her from attending meeting of Faculty of Arts was placed before the committees. In this case the Chairperson was on duty leave and had marked the letter to next person to attend the meeting. As the next person had not attended, the house has taken note of such cases in the Faculty of Arts meeting and sent this letter. The Committee resolved that in case the Chairperson is not available to attend the meeting and this is in the notice of the office/has been marked to the next person, the next person is duty bound to attend the meeting. In case this person is unable to do, the next person or the person available must attend. In any case it is to be ensured that the Department is represented at all official meeting where required. Further, the person who represents the Department must give feed back regarding the main points of the meetings.
4. Regarding Prof. B.S. Khanna memorial lecture, it was discussed that while the family had tentatively offered a lump sum of Rs. 2 lac for memorial fund. The University however, accepts a minimum of Rs. 4 lac for the same. This would be discussed with Mrs. Khanna. Further for this academic session the faculty would explore how the lecture could be organized as atleast Rs. 5000/-would be required for holding this.
5. Attendance for various classes was reviewed. It was noticed that Surjit Singh, M.A. IV (Group B) had not attended any classes either before or after the House Tests. It was decided that he be advised to submit the reasons for his absence to the Chairperson by Monday, the 4th April, 2011, failing which his name will be struck off from the rolls of the Department.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 6.4.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Sudhir Sharma
4. Dr. Charanjeev Singh
5. Sh. Komal Singh
6. Dr.(Mrs.) Navreet Kaur

1. The Academic & Administrative Committees have resolved to accept the candidature of Mr. Mansour Esmaeil Zaei recommended under the Cultural Exchange Programme of University Grants Commission 2011-2012 to pursue Ph.D. Programme in Public Administration subject to the following conditions.

- i) That the candidate will complete English Proficiency course from English Department, Panjab University or an equivalent course from an institution recognized by the University prior to registration.
- ii) This Seat will be one of the five seats which have been declared available for Ph.D. enrolment for the academic year 2011-2012.

Further the candidate will join along with the new Ph.D. batch for course work as per admission schedule for the year 2011-12 that is yet to be intimated by the University.

2. Regarding six monthly progress report of Ph.D. Scholars, it was resolved that these must be submitted with regularity as per University rules(30th June to 31st December) in the format provided in the Ph.D. prospectus. All Ph.D. candidates of the Department are required to submit the same from the date of enrolment upto 31st December, 2010, to clear the backlog, by 30 April, 2011. In future it is to be ensured that six monthly progress report is to be submitted as per schedule for the required period i.e from January to 30th June and July to 31st December.
3. M.A. Semester Examinations are scheduled to begin from 15th May, 2011. Faculty members said that if the farewell for outgoing M.A. & M.Phil. is planned toward the end of April, 2011, it would allow them to comfortably complete the syllabus.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the meeting of Board of Control of the Department held on 19.4.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Sudhir Sharma
4. Sh. Komal Singh

1. The application dated 13.4.2011 of Dhruvinder Brar, student of Department in Semester III for the session 2010-2011, for readmission in Semester IV was put before the Board of Control. His name has been struck off for non attendance on 10.2.2011 as he had not given explanation for his absence by the given date i.e. 9.2.2011. Meanwhile the result of Semester III was declared and his candidature in the gazette had been declared as 'cancelled'. Thus, in any case, not having completed the requisite 28 credits for admission to Semester IV, he is not eligible for the same.
2. The application of Simranjit Singh Dhillon received in the Department on 18.4.2011 for admission in 4th Semester was considered by the Board of Control. Simranjit Singh did his Semester I & II in 2010-2011. The Board ruled that the admission to Semester IV is not possible as he had not been admitted to Semester III. However, on the basis of his result of Semester I & II, he will be eligible for admission to M.A. Semester-III in a new academic session.
3. The Board of Control in Public Administration decided to recommend the following as the paper setters/examiners (both internal and external) for M.Phil. (Semester-II) examination for the session 2010-11:

Paper	Internal Paper Setter/ Examiner	External Paper Setter/ Examiner
Computer Applications in Public Administration	Dr.(Mrs.) Ramanjit K.Johal	Prof. Hardeep Singh Dept. of Computer Science & Applications GNDU, Amritsar or Prof. Inderjit Singh Department of Economics Punjabi University Patiala or Prof. Arvind Kalia Dept. of Computer Sciences H.P. University Shimla

4. The Chairperson sought to inform the faculty about the new rules regarding the conduct of M.A. examinations and related matters as per the meeting of all the Chairperson called by the Vice-Chancellor on 18.4.2011 at 10.30 a.m. However, the senior faculty declined to spend time on discussing this saying that it was unlikely to be implemented.

5. Item 5 could not be taken up due to lack of time.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Academic and Administrative Committees of the Department held on 28.4.2011 at 10.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Dr. (Mrs.) Navreet Kaur
3. Sh. Komal Singh

1. As the M.Phil Semester II classes would be over by 6th May, 2011 the examination was proposed to be held on 17.5.2011. The students have been consulted regarding this date. This was unanimously approved by the Board of Control.
2. The need to expedite the declaration of M.A. Semester I result was expressed by the Chair and those who have not returned the papers after marking were requested to do so immediately.
3. The requisite classes for Ph.D. course were also expected to be completed by 6th May, 2011. May 16, 18 and 20 were proposed as the examination dates in consultation with the students. This was unanimously agreed by the Administrative committee and it was decided that a separate meeting would be held to finalize Ph.D. examination paper format etc.
4. Attendance of all classes including M.A. would be put up on the Notice Board on May 2, 2011 and copies will be provided to the faculty as the last date for classes is 6th May, 2011. The Board of Control will meet at 11.00 a.m., on 6th May, 2011 and review the lecture shortage. The faculty will incorporate the May attendance in their list before the meeting and update the lecture statement.
5. As the examination evaluation has now to be done in the Department, it was decided that the internal assessment will be submitted to the office in the detailed format by 6th May and this will be put up on the Notice Board as per requirement one week before the examination on 9th May, 2011. The final internal assessment form will be filled a week later.
6. Detailed information regarding conduct of examination will be circulated to the faculty along with Date sheet

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Board of Control, Academic and Administrative Committees of the Department held on 2.5.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Sudhir Sharma
4. Dr. Charanjeev Singh
5. Mr. Komal Singh
6. Dr. (Mrs.) Navreet Kaur

1. The faculty was asked to suggest names of Visiting Professors and Visiting Fellows. They authorized the Chairperson to identify the some names and recommend them for the same.
2. The Ph.D. examination format was discussed. It was decided that Ph.D. course work exam paper would be set by the concerned teachers. Two questions would be set from each unit one from each unit i.e. the total of four would have to be attempted by the examinee. The examination paper can be given to the office for typing and copies atleast two days before the exam. The same along with answer sheets are to be collected from the office before the examination. The concerned teacher will conduct the examination and evaluate the answer books and submit the award list within a week of examination to the office.
3. The calculation of attendance for the M.A. classes was discussed. The office had already complied the same till the month of April 11, 2011 from the attendance register made available to them as per the decision of the BOC held on 28.4.2011. It was decided that additional lectures to be granted for various University and Department events would also be listed and copy supplied to the faculty. They would bring the names of students with the lectures shortages if any to the meeting to be held on 4.5.2011.

During the course of this detailed discussion on the nitty-gritty of the compilation of attendance Dr. Charanjeev lost his temper with the chair saying that too much time have been spent on discussing this matter and he want to "Vomit" at this discussion. He further said that the chair has no business to call the faculty for a meeting in the afternoon. He went on to say no where it was written that the faculty should be in the office till 5 'O' clock. They only have to have 6 hours stay. Prof. B.S. Ghuman tried to pacify him. He also said that we could not question the time of the meeting and have to attend the meeting in the Department whenever they were called. However, every body remained silent on Dr. Charanjeev Singh's misbehavior and uncalled for unsavory remarks directed at the chair

4. Prof. Ghuman suggested that as his syllabus was not complete and minimum required classes for Ph.D. would not be over before 16 May, 2011 (beginning date of Ph.D. examination decided in the meeting held on 28.4.2011), this examination should start around 21st instant. Dr. Ramanjit K. Johal said that she would be away from May 23 – 26, 2011 and she would not be there to conduct her paper if it was on 25 May, 2011. Prof. Ghuman suggested that Mr. Komal Singh would do so, Mr. Komal agreed.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY
CHANDIGARH

Minutes of the joint meeting of Board of Control, Academic and Administrative Committees of the Department held on 2.5.2011 at 3.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. (Mrs.) Navreet Kaur

1. The faculty was asked to suggest names of Visiting Professors and Visiting Fellows. They authorized the Chairperson to identify some names and recommend them for the same. The Chairperson recommended the names of following persons to be invited as Visiting Fellows:
 - i) Prof. Sanjeev K. Mahajan, Department of Public Administration, Himachal Pradesh University, Shimla-171005
 - ii) Prof. S.C. Goyal, Head, Department of Public Administration, University of Rajasthan, Jaipur
2. The Ph.D. course work examination format, paper setting and conduct was discussed. It was decided that Ph.D. exam paper would be set by the concerned teachers. Maximum marks would be 50. Two questions would be set from each unit. A total of four questions, i.e. one from each unit, would have to be attempted by the examinee. The examination paper can be given to the office for typing and preparing copies atleast two days before the exam. The same along with answer sheets are to be collected from the office before the examination. The concerned teacher will conduct the examination and evaluate the answer books and submit the award list, within a week of examination, to the office.
3. The calculation of attendance for the M.A. classes was discussed. The office had already compiled the same till the month of April, 2011 from the attendance registers made available to them as per the decision of the BOC held on 28.4.2011. It was decided that additional lectures to be granted for various University and Department events would be counted for calculation of lecture shortage; the lectures attended in class would be used as the basis of marks for attendance to be awarded in the internal assessment.
4. Prof. Ghuman suggested that as his syllabus was not complete and as minimum required classes for Ph.D. would not be over before 16 May, 2011 (beginning date of Ph.D. examination decided in the meeting held on 28.4.2011); the examinations should start around 21st. Dr. Ramanjit K. Johal said that she would be away on duty leave from May 23 – 26, 2011 and she would not be there to conduct her paper if it was on 25 May, 2011. Prof. Ghuman suggested that Mr. Komal Singh would do so; Mr. Komal Singh agreed to the same.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Board of Control, Academic and Administrative Committees of the Department held on 4.5.2011 at 11.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Sudhir Sharma
4. Dr. Charanjeev Singh
5. Mr. Komal Singh

1. The Ph.D. Course work coverage of syllabus and number of classes was reviewed. Most of the faculty believe that they would be able to complete the syllabus plus requisite minimum 35 classes as it was resolved to hold the examination from May 16-20, 2011. The attendance of this class would be reviewed once before the examination.
2. It was resolved to calculate the lectures attended after adding the lectures for various University and Department events, field trips etc. The names of those with less than 75% would be displayed on the Notice Board and explanation for the same would be sought by 5.00 p.m. on Monday, the 9th May, 2011. The Board of Control would review the applications received and final situation on 10th May, 2011 as examinations are beginning on 14th May, 2011 and decision about roll numbers has to be taken timely.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Board of Control, Academic and Administrative Committees of the Department held on 13.5.2011 at 11.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh

1. The Academic and Administrative committees considered the application of Sarabjit Singh for approval of the topic for Ph.D. thesis as **“Punjab State Legal Services Authority: A Study of Performance Appraisal”**. The Committees unanimously approved the title.
2. The following students have qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend their cases for award of Junior Research Fellowship w.e.f. the dates mentioned against their names:

- | | |
|---------------------|------------|
| 1. Ms. Mona Kaushal | 14.2.2011 |
| 2. Mr Deepak Sharma | 8.10.2010. |

3. It was resolved that internal assessment of M.A. classes would be put up on the Notice Board next week and the faculty would submit the same by 17 May, 2011. It will not be possible to extend this date as there is lot of pressure from the students to know their internal assessment.
4. The Board of Control approved the result of M.Phil. Semester-I (2010-2011).
5. It was resolved that the Ph.D. Marks would be submitted by the teacher concerned under the following heads on the prescribed performa that will be provided by the Office.
 - i) Marks in internal assessment out of 50
 - ii) Marks in Exam out of 50
 - iii) Total Marks
 - iv) Grade S/U based on total marks

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees of the Department held on 13.5.2011 at 11.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh

1. The following students have qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend their cases for award of Junior Research Fellowship w.e.f. the dates mentioned against their names:

- | | |
|---------------------|------------|
| 1. Ms. Mona Kaushal | 14.2.2011 |
| 2. Mr Deepak Sharma | 8.10.2010. |

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees of the Department held on 20.5.2011 at 12.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Mr. Komal Singh
1. Workload for the Academic year 2011-12 was discussed and where possible research scholars have been associated with the faculty to teach the paper. However, there are certain specialized papers left uncovered and it was resolved to invite guest faculty against vacant positions of the Department to teach these papers. The names for guest faculty for whom approval is to be sought are:
 1. Prof. R.K. Sharma
 2. Prof. M.R. Khurana
 3. Prof. Pawan K. Kamra
 4. Dr. Gunmala Suri
 2. It was decided to reduce one paper offered in each specialization in M.A. Semester III & IV. This was due to shortage of faculty as well as to maintain uniformity in the option offered in each group. The papers that were not to be offered are:

M.A. Semester III

Group A: Paper VI – Public Health Policy and Administration

Group B: Paper V: Financial Management

Group C: Paper V: Administration of Non-Government Organisations

Group D: Paper III: Management of Disciplinary Proceedings

M.A. Semester IV

Group A: Paper V – International Administration

Group B: Paper III: Marketing Management

Group C: Paper VI: Information Technology and Computer Applications in Public Administration

Group D: Paper IV: Industrial Relations

3. The following students have qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend their cases for award of Junior Research Fellowship w.e.f. the dates mentioned against their names:

- | | |
|----------------------|-----------|
| 1. Ms. Dahlia Khaira | 8.10.2010 |
| 2. Mr Ranjeet Singh | 8.10.2010 |
| 3. Ms. Reena Devi | 24.3.2011 |

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY - CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees of the Department held on 2.5.2011 at 3.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. (Mrs.) Navreet Kaur

1. The faculty was asked to suggest names of Visiting Professors and Visiting Fellows. They authorized the Chairperson to identify some names and recommend them for the same. The Chairperson recommended the names of following persons to be invited as Visiting Fellows:

- i) Prof. Sanjeev K. Mahajan, Department of Public Administration, Himachal Pradesh University, Shimla-171005
- ii) Prof. S.C. Goyal, Head, Department of Public Administration, University of Rajasthan, Jaipur

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY - CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees of the Department held on 10.6.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Mr. Komal Singh
 4. Dr. (Mrs.) Navreet Kaur
-
1. Proposal for UGC major project title, “**Child Health Care Service in Punjab: An Evaluation of National Rural Health Mission in Select Districts**” was unanimously recommended by the committee for onward submission.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY - CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees of the Department held on 8.7.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Mr. Komal Singh
4. Dr. (Mrs.) Navreet Kaur
5. Dr. Sudhir Sharma (Special Invitee)

1. The request of Mansour Esmaeil Zaei for supervisor and research topic to be stated on letter of affiliation was presented before the Administrative Committee on 8.7.2011 and it has reiterated its earlier decision, i.e. found him suitable for enrolment for the Ph.D. programme in Public Administration and offered him a seat for the same under the Cultural Exchange Programme of University Grants Commission 2011-2012. The Committee further decided that once he is awarded his Research Visa and joins the programme physically, the subsequent procedure of appointment of supervisor etc. will be carried out as per norms.
2. The matter of non-receipt of six monthly progress reports of Ph.D. candidates was put before the Administrative Committee and it was resolved that the Department would write to the candidates who had not submitted their progress reports, specifying the format. It would also inform each supervisor in writing about their candidates who need to submit the same through them. Further, those candidates who are yet to apply for registration will specifically be informed that they will have to make a pre-RDC presentation. Hence after applying for approval of topic by the Administrative Committee of the Department they should, after checking from the office about the final approved topic, submit 8 copies of their synopsis. They will subsequently be informed of the date of their RDC by the Department.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION

PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Administrative and Academic committees of the Department held on 19.8.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Sh. Komal Singh
- 5.

1. The case of Ms Maryam Babashaverdy of Iran was put before the committees to consider whether her Master of Educational Management from Islamic Azad University, Iran, can be considered for purpose of Ph.D. enrolment in Public Administration. The committees reviewed the syllabus and found it suitable. However, it believed that it would be more suitable for the candidate to be enrolled for Ph.D. in the Faculty of Education .

(Ramanjit Kaur Johal)

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees of the Department held on 19.8.2011 at 11.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. Seven seats for M.A. Semester-I fell vacant with the conversion of seats approved by the DUI. It was resolved to fill these seats from the waiting list (Sr. No. 41 -65) of with subject candidates in order of merit and these would be called for counseling on 24.6.2011 at 11.30 a.m. Applicants for M.A. Semester III would be called for counseling on 25.8.2011 at 11.30 a.m. The Chair informed the board that she would be on out station leave on both these days and thus officiating Chairperson would have to take case of these admissions.
2. The application of Ms Neelam Kumari, who has qualified the UGC-NET for Junior Research Fellowship was placed before the committees. The Academic and the Administrative Committees of the Department resolved to recommend her case for award of Junior Research Fellowship w.e.f. 8.10.2010.
3. The following students applied for participation in Indian Youth Delegation to China from 20-29 Sept., 2011. As they all fulfill the conditions, the Academic Committee resolved to nominate their names for the same

1. Mr Sukhsohit	Male
2. Mr. Mukesh Bisht	Male
3. Ms. Mona Kaushal	Female
4. Ms. Sudhi Kumar	Female

4. The Committee considered the application of Manju, requesting therein to see the answer sheet of M.Phil. Entrance Test 2011 and unanimously decided that she be shown her answer sheet.
5. The Board of Control decided to resend the Ph.D. Course Work result to the Controller of Examination in the format now intimated by the C.O.E.
6. The case of Ms Maryam Babashaverdy of Iran was put before the committees to consider whether her Master of Educational Management from Islamic Azad University, Iran, can be considered for purpose of Ph.D. enrolment in Public Administration. The committees reviewed the syllabus and found it suitable. However, it believed that it would be more suitable for the candidate to be enrolled for Ph.D. in the Faculty of Education.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees of the Department held on 19.8.2011 at 12.30 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Mr. Komal Singh
 5. Dr. Navreet Kaur
-
1. The application of Ms Neelam Kumari, who have qualified the UGC-NET for Junior Research Fellowship was put before the committees. The Academic and the Administrative Committees of the Department resolved to recommend her cases for award of Junior Research Fellowship w.e.f. 8.10.2010.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the meeting of BOC held on 27.8.2011 at 2.30 p.m. further to the meeting held on 19.8.2011 in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. There are two vacancies in M.A. Semester-I General Category and one vacancy arose as a result of transfer of a candidate from the Defense Category to the Department of Economic on 19th August, 2011. The Board resolved to call candidates from Serial No. 1 to 20 (without subject) as per waiting list updated after various candidates had submitted their results. It also resolved that DUI be requested for conversion of the vacancy of Defense Category to General category.
2. The schedule of election was shared with the faculty members and duty list was discussed and finalized. All are required to be available for the smooth conduct of election.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 29.8.2011 at 4.00 p.m. further to the meeting held on 19.8.2011 in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Mr. Komal Singh
4. Dr. Navreet Kaur

1. The case of Papalvir Singh Thakur who had paid his admission fee on 11.8.2011 was placed before the Board of Control. His case had not been sent for approval of the DUI as late fee had not been received by the Department. This receipt of Rs. 1800/- dated 26.8.2011 was received after the counseling of the next lot of students had been conducted on 24.8.2011. The candidate took the plea that there was some misunderstanding and he believed that his admission could be sent for approval any time till the end of August, 2011. The Board of Control resolved that his name be recommended for approval to the DUI for admission as there was a vacancy.
2. The application of Om Parkash, whose name had been struck off from M.A. Semester –I on 5.8.2011 as he had less than 33% attendance and had not respond to the notice for giving explanation for the same by 9.8.2011, was taken up. On 26.8.2011 he submitted a medical certificate and asked that his cancellation be revoked. The Board resolved that it had followed the calendar and could not entertain the plea of Om Parkash.
3. The case of Mr. Gemechu Ararssa Regassa of Ethiopia was put before the Academic and Administrative Committee committees to consider whether the courses passed by the candidate in Master of Public Administration from Addis Ababa University, Ethiopia, can be considered recognized as equivalent to M.A. Public Administration degree examination of this University for purpose of doing Ph.D. in Public Administration. The committees reviewed the syllabus and found it equivalent to M.A. Public Administration degree examination of this University for purpose of doing Ph.D. in Public Administration.
4. Application of students of Group ‘A’ requesting that option of Public Health Policy be introduced in Group ‘A’ was put before the Academic and Administrative Committees. The committees resolved that due to the faculty crunch this was not viable. It was decided that the Chair and faculty explain this to the student and satisfy them regarding the decision taken.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 28.8.2011 at 4.00 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Mr. Komal Singh
4. Dr. Navreet Kaur

1. The case of Mr. Gemechu Ararssa Regassa of Ethiopia was put before the Academic and Administrative Committee committees to consider whether the courses passed by the candidate in Master of Public Administration from Addis Ababa University, Ethiopia, can be considered recognized as equivalent to M.A. Public Administration degree examination of this University for purpose of doing Ph.D. in Public Administration. The committees reviewed the syllabus and found it equivalent to M.A. Public Administration degree examination of this University for purpose of doing Ph.D. in Public Administration.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 30.8.2011 at 10.00 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Mr. Komal Singh
 4. Dr. Navreet Kaur
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1. The Board of control resolved that case of the candidates who attended counseling on 30.8.2011 and paid up late fee be sent for approval of the DUI. It also resolved that the counseling be held on 6th September, 2011 in the afternoon to which all the remaining candidates of the waiting list (without subject) from Sr. No. 21 onwards be called for counseling and the seats that may fall vacant till the permitted date of admission be filled merit wise from amongst the candidates who attended the same.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 2.9.2011 at 11.00 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. The Board of control reconsidered the request of the Group "A" students to opt for the subject of Public Health Policy which had been declined in the meeting held on 29.8.2011 on the ground of shortage of faculty. As Dr. Charanjeev Singh has expressed his willingness to take the additional classes, it was resolved that this be offered to them and duly included in the time-table.
2. The dates for mid semester examination was fixed w.e.f. 12th October, 2011. Dr. Navreet Kaur would make the complete schedule for this examination and the detailed requirements to be completed for internal assessment during this semester and submit to the Chairperson for approval.
3. Research projects were invited for the departmental faculty research grant for Rs. 10000/- was offered. The preferences was given to the younger faculty, however, they declined and Dr. Ramanjit K. Johal also declined as she had availed it last year. Thus Professor B.S. Ghuman expressed his interest and it was resolved to grant it to him.
4. Annual grant for educational tour was also discussed and it was proposed that one day tour per semester should be organized by the Administrative Science Society Incharge. This should be planned after the mid-semester examinations.
5. Ph.D. admission scheduled for the session 2011-12 was discussed and it was resolved that approval may be sought from the DUI for the following schedule:

- | | |
|---|----------------------------------|
| (i) Last date for submission of applications | 7.9.2011 |
| (ii) Provisional Merit List to be displayed on the Notice Board of the Department and objections to be received | 13.9.2011
(By 11.00 a.m.) |
| (iii) Interview | 13.9.2011
(2.00 p.m. onwards) |
| (iv) Display of the final list and waiting list after approval of the DUI | 19.9.2011 |

Out of five seats reservation will be implemented as per rules. This interview schedule is to be notified in the New Papers after DUI's approval.

6. The Department was approached by Dr. Satwinder Bains through Prof. B.S. Ghuman to collaborate on a project proposal in the area of Food Growing Demonstration project for the basis: (Food security and environmental sustainability). The Committee resolved to agree to the collaboration with the clarification that the Department would not make any financial contribution for the same.
7. The case of Ms Maryam Babashaverdy from Islamic Azad University, Iran received from DRG was put up before the committee for advice whether:
 - i) It would be possible for the Department to provide necessary facilities to the candidate to pursue Ph.D. research and if so
 - ii) The date by which the candidate is required to report for admission

The Committee resolved that as Prof. R.K. Sharma is willing to take this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll her and to provide her necessary facilities to pursue Ph.D. research. However the condition laid down earlier by the Department for non-native English speakers with hold - that the candidate will complete English Proficiency course from English Department, Panjab University or an equivalent course from an institution recognized by the University prior to registration The candidates is required to report for admission in the 3rd weak of September, 2011 to be in time to attend the Ph.D. Course work which will commence soon after the admission.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 2.9.2011 at 11.00 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. The case of Ms Maryam Babashaverdy from Islamic Azad University, Iran received from DRG was put up before the committee for advice whether:

- i) It would be possible for the Department to provide necessary facilities to the candidate to pursue Ph.D. research and if so
- ii) The date by which the candidate is required to report for admission

The Committee resolved that as Prof. R.K. Sharma is willing to take this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll her and to provide her necessary facilities to pursue Ph.D. research. However the condition laid down earlier by the Department for non-native English speakers withhold that the candidate will complete English Proficiency course from English Department, Panjab University or an equivalent course from an institution recognized by the University prior to registration. The candidate is required to report for admission in the 3rd week of September, 2011 to be in time to attend the Ph.D. Course work which will commence soon after the admission.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 8.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. Those who have submitted their applications to take up M.A. dissertations are required to submit their tentative topics and consent of supervisors by Monday, the 12th Sept., 2011 for permission to be granted to opt for Dissertation.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 9.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Mr. Komal Singh
3. Dr. Navreet Kaur

1. Three candidates from the waiting list (Sr. No. 21 onwards) were present for attending the counseling. The Board resolved to recommend the name of the one highest in merit for admission with late fee with the permission of the Vice-Chancellor to fill the one vacant seat at present. It was further resolved that if any other seat fell vacant by the last date of admission i.e. 15.9.2011 the next of these candidates in merit would be offered admission.
2. The Board resolved that in the interest of maintaining regularity of classes in the Department, the faculty would ensure that no class was left unattended unless the person was on leave. In case of any emergent demand during class time the faculty members would ensure that the class would be taken care of by a Research Scholar or colleague. The faculty members were free to co-opt Research Scholars for this support as per their choice.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 13.9.2011 at 2.00 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charnjeev Singh

1. The Board interviewed the candidates who were present for Ph.D. Admission 2011-12 between 2.00 p.m. to 5.00 p.m. on 13.9.2011. The list would be prepared and put up to the Board later.
2. The Academic and Administrative committees considered the application of Jagjit Singh for change of the topic for Ph.D. thesis from “**State-Local Financial Relations with Special Reference to Punjab**” to “**State-Local Financial Relations with Special Reference to Panchayati Raj Institutions in Punjab**”. The Committees unanimously approved the change in the title.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 15.9.2011 at 11.00 a.m in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Navreet Kaur
4. Mr. Komal Singh

1. The Academic and Administrative committees considered the application of Pooja Chanwaria for approval of Ph.D. topic i.e. "Administration of Right to Information Act 2005 in the State of Haryana" The Committees unanimously approved the title.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the meeting of Technical Committee held on 13.9.2011 at 1.55 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charnjeev Singh

1. It was decided that due process for writing off the following technical equipments may be followed by writing to the CIL to send an expert to certify the equipment suitable for write off.

1. Computer	5
2. Voltage stabilizer	2
3. Projector	1
4. Scanner	1
5. Calculator	2
6. Printer	1

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Administrative & Academic Committee held on 16.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Mr. Komal Singh

1. The Board considered the applications of students who have applied to opt dissertation in M.A. Semester-III. The Board decided that the following students, whose topic/area of dissertation have been reproduced below are required to submit their specific topic duly recommended by their supervisor latest by 22nd Sept., 2011 for consideration and approval by the Board of Control:

Sr. No	Name of the Students	Topics	Supervisor
1	Sudhi Kumar	Family Welfare	Dr. Sudhir Shama
2	Esmatullah Eshrat	Corporate Governance	Dr. Navreet Kaur
3	Sayeda Jan	Social Policy and Welfare Administration	Dr. Charanjeev Singh
4	Ahmad Jawid Rashidee	Legal Status of Women in Afghanistan	Dr. Navreet Kaur
5	Ahmad Rashed Eham		

The Board approved the topics and supervisors of the following students as mentioned against their names.

Sr. No	Name of the Students	Topics	Supervisor
1	Mohd. Sohail	Regulatory Bodies in Higher Education in India	Prof. B.S. Ghuman
2	Esmatullah Saheb dil	A Study of Federalism in Afghanistan	Dr. Charanjeev Singh

2. The Committee considered the application of Suparna Sharma for approval of title for Ph.D. As there were some suggestions for alterations in the topic, the Committee authorized Supervisor and Chairperson to review and finalize the topic.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Administrative & Academic Committee held on 19.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. The Academic and Administrative Committees of the Department has recommended the following posts to be advertised in the proposed advertisement:

- | | |
|------------------------|---|
| 1. Associate Professor | 1 |
| 2. Asstt. Professor | 1 |

The Department has 13 posts of which at present 6 are filled (including one reemployed). However, as the Department has to allocate work load to guest faculty as well as Research Scholars and are unable to offer the options that are provided in the syllabus, it is urgently required that these posts be filled.

The Committee also resolved that the essential qualifications for Public Administration prescribed by the UGC for these posts would be applicable in both the cases and both the posts will be open to all areas of Public Administration.

2. In response to letter No.10708/Estt. Dated 16.9.2011, the Academic and Administrative Committees in its meeting held on 19.9.2011 recommended the journals in two categories; (i) International/National/Regional Journals of quality and (ii) Reviewed/Refereed Journals.
3. The Board of control resolved that the merit list (Selected candidates as well as waiting list) for Ph.D. enrolment 2011-12 be sent for DUIS approval. The waiting list will become operational if the seats are not filled by 5.00 p.m. on 22.9.2011. Further, if any faculty member(s) declares vacancy(ies) in October, 2011, additional enrolments can be offered from the waiting list strictly in order of merit.
4. The faculty members were asked to give suggestions to update the web page on the Panjab University website. Prof. B.S. Ghuman suggested that faculty photographs should be uploaded. The faculty were requested to submit the photographs/suggested additions and/or alterations to the office within a week.
5. The faculty members were requested to give the required details for inclusion in the Annual Report, as per the performa to be circulated to them, by 26.9.2011
6. None of the faculty members was ready to accept Mr. Gemechu Ararssa Regassa of Ethiopia as Ph.D. candidate. It was decided that if no one agreed from USOL also, the Department would decline the availability of facilities to the candidate to pursue Ph.D.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 26.9.2011 at 1.00 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Mr. Komal Singh
3. Dr. Navreet Kaur

1. The case of Mr. Gemechu Ararssa Regassa from Ethiopia received from DRG was considered by the committee for advice whether:
 - i) It would be possible for the Department to provide necessary facilities to the candidate to pursue Ph.D. research and if so
 - ii) The date by which the candidate is required to report for admission

The Committee resolved that as Prof. Pawan Kamra is willing to take this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll him and to provide her necessary facilities to pursue Ph.D. research. However the condition laid down earlier by the Department for non-native English speakers withhold that the candidate will complete English Proficiency course from English Department, Panjab University or an equivalent course from an institution recognized by the University prior to registration. The candidate is required to report for admission in the 3rd week of September, 2011 to be in time to attend the Ph.D. Course work which will commence soon after the admission.

2. The Academic and Administrative committees considered the application of Suparna Sharma for approval of the topic for Ph.D. thesis as **“Role of NGOs in the field of Education of the Disabled: A Study of Chandigarh based NGOs”**. The Committees unanimously approved the title.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 26.9.2011 at 1.00 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Mr. Komal Singh
3. Dr. Navreet Kaur

1. The case of Mr. Gemechu Ararssa Regassa from Ethiopia received from DRG was considered by the committee for advice whether:

- i) It would be possible for the Department to provide necessary facilities to the candidate to pursue Ph.D. research and if so

- ii) The date by which the candidate is required to report for admission

The Committee resolved that as Prof. Pawan Kamra is willing to take this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll him and to provide her necessary facilities to pursue Ph.D. research. However the condition laid down earlier by the Department for non-native English speakers withhold that the candidate will complete English Proficiency course from English Department, Panjab University or an equivalent course from an institution recognized by the University prior to registration. The candidate is required to report for admission in the 3rd week of September, 2011 to be in time to attend the Ph.D. Course work which will commence soon after the admission.

2. The Board of Control considered the application of Purnica Bhandari, which is recommended and forwarded by the University Director of Physical Education, Panjab University for admission to M.A. II (Public Administration)

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 27.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Dr. Charanjeev Singh
3. Komal Singh

1. The Committees approved the topics and supervisors of the following students as mentioned against their names.

Sr. No	Name of the Students	Topics	Supervisor
1	Mohammad Sohail	Regulatory Bodies in Higher Education in India	Prof. B.S. Ghuman
2	Sudhi Kumar	Voluntary Action Network of India (VANI) : A Case Study	Dr. Sudhir Sharma
3	Esmatullah Saheb dil	A Study of Federalism in Afghanistan	Dr. Charanjeev Singh
4	Sayeda Jan	Privatization of Higher Education In Afghanistan	Dr. Charanjeev Singh
5	Ahmad Rashed Elham	Sustainable Development through Education in Afghanistan	Dr. Charanjeev Singh
6	Ahmad Jawid Rashidee	Organization & Working of Independent Human Rights Commission of Afghanistan	Dr. Navreet Kaur
7	Esmatullah Eshrat	Election Commission Of Afghanistan: A Study of Structure and Working	Dr. Navreet Kaur

2. The Chairperson placed before the Academic & Administrative Committee the applications of Souvitho Nyusou and B. Komow for upgradation as Senior Research Fellow. They were awarded Maulana Azad National Fellowship for minority Students since April, 2009. As required by the UGC, the Academic and Administrative Committee of the Department constituted the Assessment Committee with an external subject expert from outside the University. The Composition of the Assessment committee is as under:

- | | |
|--|----------------------------------|
| 1. Prof. Pradeep Sachdeva
Dept. of Public administration
Kurukshetra University
Kurukshetra | Outside subject Expert |
| 2. Prof. R.K. Sharma | Supervisors of the candidates |
| 3. Dr. Charanjeev Singh | Co-supervisors of the candidates |
| 4. Dr. Ramanjit K. Johal | Chairperson of the Department |

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 30.9.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Mr. Komal Singh
 3. Dr. Navreet Kaur
-
1. Members of the faculty observed two minutes silence as a mark of respect to Professor S.P. Verma, Senior Professor, Public Administration who passed away early this month. Prof. Verma had an illustrious career in academia. A Fulbright Scholar (1962-65) and a Ph.D. from Iowa, USA he served at the IIPA for a number of years and was also Director IIPA for some time. He was President, New Public Administration Society of India at the time of his demise. His loss will be keenly felt among the fraternity.
 2. The Academic and Administrative committees considered the application of Ritu Sharma Soni for approval of the topic for Ph.D. thesis as **“A Policy Analysis of the Flood Protection Programme in Himachal Pradesh”**. The Committees unanimously approved the title.
 3. Supervisors were allotted to the following three students for Ph.D. enrolment:

1. Kamana	Prof. Swinder Singh
2. Ravneet Kaur	Dr Navreet Kaur
3. Kalpana Joshi	Dr. Sudhir Sharma
 4. Mr. Komal Singh chaired the meeting for discussion on the item regarding application of Dr. Ramanjit Kaur Johal for Duty Leave to avail the Fulbright-Nehru Award for a Fulbright-Nehru Visiting Lecturer Fellowship (January 27th –May 26th 2012). The Committee appreciated the said award to Dr. Johal and recommended her application for Duty Leave. The Department will make necessary teaching arrangements in her place while she is on Duty Leave.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 12.10.2011 at 10.15 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Dr. Charanjeev Singh
 3. Mr. Komal Singh
 4. Dr. Navreet Kaur
1. The case of Mr. Abdol Rahman Daneshmand from Iran received from DRG was considered by the committee for advice whether:
- i) the candidate is eligible for Ph.D. enrolment in Public Administration on the basis of M.Com. degree obtained by him from the above said University; if so
 - ii) It would be possible for the Department to provide necessary facilities to the candidate to pursue Ph.D. research and if so
 - iii) The date by which the candidate is required to report for admission

The Committee resolved that he is eligible for Ph.D. enrolment in Public Administration. The Committee further resolved that as Dr. Ramanjit K. Johal is willing to take this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll him and to provide him necessary facilities to pursue Ph.D. research. The candidate is required to report for admission after the grant of research visa and to attend the Ph.D. Course work Semester that will commence after he joins the Department.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 14.10.2011 at 12.45 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Mr. Komal Singh

1. The circular for submission of Internal Assessment for M.A. 1st and 3rd Semester examinations December, 2011 was considered. It was resolved that this would be done by the 3rd week of November, 2011 and the Internal Assessment would be put up on the Notice Board one week before the commencement of the examination, which are going to be held on 29.11.2011.
2. The Board considered the application of Purnica Bhandari recommended for consideration in the Board of Control meeting by Dean College Development Council and resolved that firstly she had not sought admission in the Department. Secondly the last date for admission with the permission of the Vice-Chancellor has long since over.
3. The application of various students for retest of mid semester examination were taken up. The Board resolved that these should be supported by sufficient documentary proof. Subsequently on the satisfaction regarding the same, the concerned teacher will be requested to conduct the re examination for which the schedule will be duly displayed on the Notice Board.
4. Item Nos. 1 and 2 were deferred to the next meeting.
5. The committee authorized the Chairperson to finalize the enrolment with the concerned supervisor:

1. Jyoti Arora
2. Indu
3. Jyoti Marwah
4. Karpreet Kaur
5. Sandeep Kaur
6. Udit Singh
7. Pavneet Kaur Manchanda

6. The Administrative Committee decided that Pre-Research Degree Committee Presentation in Public Administration will be held on **20.10.2011 at 2.30 p.m.** in the Seminar Room of the Department of Public Administration, Panjab University, Chandigarh to consider the tentative topics and synopses submitted by the following candidates for their Ph.D. theses.

1. Ms. Suparna Sharma
2. Ms. Ritu Sharma Soni
3. Mr. Jagjit Singh

The Committee further decided that candidates be asked to submit 5 copies of the synopsis to the Department by 19.10.2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 19.10.2011 at 12.45 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh
5. Dr. Navreet Kaur

1. The Committee were informed of the decision taken in the previous meeting regarding finalization of internal assessment scores by 20th November, 2011 to be positively displayed on the Notice Board by 25th November, 2011, one week before the examination as required by the University.
2. It was resolved that reexamination of mid semester will be held during the preparatory week before the semester examination. The office will compile the names of candidates and the papers they have to appear for and this will be communicated to the faculty.
3. The attendance of M.A. Semester-I was reviewed. Four students were found to be exceptionally irregular and they be asked to explain their poor attendance within four days. If they failed to do so or if their explanations are found unsatisfactory, their names will be struck off. The Board authorized the Chairperson to review the attendance for Semester-III class as well and issue a similar notice to students with irregular attendance.
 1. Kuldeep Kaur
 2. Raman Preet Singh
 3. Sandeep Kumar
 4. Vijay Kumar Shama
4. The circular from the University regarding adoption of online attendance was discussed. Mr. Komal Singh, Incharge of Attendance was requested to work out the implementation of the same and present it to the Board of Control for implementation in the next semester. It was resolved to continue with the manual attendance system this semester as less than half the semester remained.
5. The Board resolved that the Tutorial Timetable for Semester I & IV with work load allocated to the Research Scholars be put up on the Notice Board and circulated to all concerned.
6. A serious note was taken of dereliction of duty by Rakesh Kumar, Research Scholar, who did not report for his examination duty on 12.10.2011 and was not available on his telephone and did not respond to the email sent by the office. After repeated messages and unattended calls a fellow research scholar submitted a leave application, from 18.10.2011 to 20.10.2011 on his behalf. It was resolved that the office has no resources to monitor/supervise the large number of paid research scholars in the department; supervisors would be the first line of academic and administrative supervision and control. Thus the supervisors were requested to ensure that leave applications were routed through them and in case of duty leave, arrangements for classes/administrative duties be explicitly stated.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 30.9.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Sh. Komal Singh
3. Dr.(Mrs.) Navreet Kaur

The committee recommended the cases of following candidates for Ph.D. enrolment under the proposed supervision of the teachers mentioned against each:

Sr. No.	Name of the students	Name of Supervisor
1	Kamana	Prof. Swinder Singh
2	Ravneet Kaur	Dr. Navreet Kaur
3	Kalpana Joshi	Dr. Sudhir Sharma

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY-CHANDIGARH

Minutes of the joint meeting of Academic and Administrative committees of the Department held on 28.10.2011 at 11.30 a.m. in the office of the Chairperson, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Dr.(Mrs.) Navreet Kaur

The committee recommended the cases of following candidates for Ph.D. enrolment under the proposed supervision of the teachers mentioned against each:

Sr. No.	Name of the students	Name of Supervisor
1	Jyoti Arora	Dr. Sudhir Sharma and Prof. R.K. Sharma
2	Indu	Prof. R.K. Sharma and Dr. Sudhir Sharma
3	Jyoti Marwah	Prof. Swinder Singh
4	Karpreet Kaur	Dr. Sudhir Sharma and Prof. R.K. Sharma
5	Sandeep Kaur	Dr. Charanjeev singh
6	Manju	Dr. Navreet Kaur
7	Udita Singh	Dr. Sudhir Sharma
8	Pavneet Kaur Manchanda	Dr. Ramanjit Kaur Johal

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 14.11.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Mr. Komal Singh

1. The Board of Control approved the result of M.Phil. Semester-II (2009-2010 batch) and resolved to send the same to the Controller of Examination for its early declaration.
2. The case of Ms Sarah Sadat Vatankhah Ardestani, an Iranian national, holding Master's Degree in Commerce from University of Pune was considered by the Administrative and Academic Committee. The Committees resolved that she is eligible for Ph.D. enrolment in Public Administration. The Committee further resolved that as Prof. R.K. Sharma and Dr. Charanjeev Singh are willing to supervise this candidate as an additional seat, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll her and to provide her necessary facilities to pursue Ph.D. research. The candidate is required to report for admission after the grant of research visa and to attend the Ph.D. Course work Semester that will commence after she joins the Department.
3. The Board of Control recommended the names of examiners for M.Phil. Semester I & II papers (2011-12) examinations as per enclosed lists for the final approval of the Vice-Chancellor.
4. The Board of Control recommended the names of examiners for evaluation of Dissertation for the students of M.Phil for the session 2010-2011 and 2011-12 as per enclosed lists for the final approval of the Vice-Chancellor.
5. Colleagues were requested to give their suggestions for changes in the M.A. Semester System syllabus and also update the reading list for the papers. This must be submitted to Mrs. Renu Dhawan by 23rd November, 2011 as meeting of the Postgraduate Board of Studies is to be scheduled in the end of November, 2011.

They were also requested to give their inputs for any changes etc for the M.Phil and Ph.D. syllabus by the same date as Board of Control will meet to finalize these syllabi within the month of November, 2011.

6. Colleagues were requested to give their mobile numbers in the office so that their cases for mobile allowance be sent to the University.
7. Colleagues were informed about one day educational trip to Pushpa Gujral Science City on 15th November, 2011. Mr. Komal Singh and Dr. Navreet Kaur would be accompanying the students. The University bus has been arranged and no money has been collected from the students as sanctioned to use the money from the Budget Head "Educational Trip" has been obtained.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the meeting of Technical Committees held on 18.11.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Dr. Charanjeev Singh
 3. Dr. Navreet Kaur
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1. The committee unanimously resolved to recommend the new and special demands in the Budget 2012-13.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 23.11.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Dr. Navreet kaur
5. Dr. Sudhir Sharma – Special Invitee

1. The case of Mr. Mehdi Ghasemi Vojoodi, an Iranian national, holding Master's Degree in Management from Islamic Azad University, Iran with G.P.A. 15.55 out of 20 was considered by the Administrative and Academic Committee. The Committees resolved that he is eligible for Ph.D. enrolment in Public Administration. The Committee further resolved that as Swinder Singh is willing to supervise this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll him and to provide him necessary facilities to pursue Ph.D. research. The candidate is required to report for admission after the grant of research visa and to attend the Ph.D. Course work Semester that will commence after he joins the Department.
2. Lecture Statement of M.A. classes were taken up and Dr. Navreet Kaur was requested to compile the same adding lectures from Seminar Register and Study Tour before the Board of Control took up the shortage cases post 30th November, 2011 i.e. last date of classes.
3. The Board of Control decided to conduct the M.Phil. (2011-12) examination in the 2nd week of December, 2011. The Tentative Date sheet of M.Phil. will be as under.

Paper

Date

I Philosophical Foundations of Administrative Theory	12.12.2011
II Advanced Research Methodology and Research in Public Administration	14.12.2011
III Local Governance in India	16.12.2011
IV Dynamics of Indian Administration	19.12.2011

4. The Board of Control considered the application of following M.Phil. students (Session-2010-11) for second extension of six months w.e.f. 1st December, 2011 for submission of their M. Phil. Dissertations and resolved to recommend that they be given six months extension, as they could not submit their dissertation due to the reasons mentioned against each.

Sr. No.	Name of the Student	Reason
1	Amanjot Kaur	Need time to complete writing work
2	Gagandeep Kaur	Delay in Data Collection
3	Hardeep Singh	Delay in Data Collection
4	Isha	Need some more time for Writing work of Dissertation

5	Keerat Pal Kaur	At the stage of final drafting
6	Madhvi Gupta	Data Collection incomplete
7	Manjula Sharma	Delay in Data Collection
8	Neetika Sharma	Data Collection incomplete
9	Pallavi Mahajan	Need some more time for data collection
10	Pooja Kesari	Data Collection incomplete
11	Rajinder Pal Singh	Field work is not completed

5. The Board of Control unanimously resolved to recommend M.Phil & Ph.D. Course Work syllabi (2012-13) to be considered by the JRB for approval in its meeting held on 30.11.2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 23.11.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Prof. B.S. Ghuman
3. Dr. Charanjeev Singh
4. Dr. Navreet kaur
5. Dr. Sudhir Sharma – Special Invitee

1. The case of Mr. Mehdi Ghasemi Vojoodi, an Iranian national, holding Master's Degree in Management from Islamic Azad University, Iran with G.P.A. 15.55 out of 20 was considered by the Administrative and Academic Committee. The Committees resolved that he is eligible for Ph.D. enrolment in Public Administration. The Committee further resolved that as Prof. Swinder Singh is willing to supervise this candidate, who is coming under the Cultural Exchange Programme of UGC 2011-12, it would be possible for the Department to enroll him and to provide him necessary facilities to pursue Ph.D. research. The candidate is required to report for admission after the grant of research visa and to attend the Ph.D. Course work Semester that will commence after he joins the Department.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 29.11.2011 at 12.45 p.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Dr. Navreet kaur
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1. The Department vide letter No.9201/PA dated 21.9.2011 sent the requisition for two posts (Associate Professor -1 and Asstt. Professor -1) on the recommendation of Academic and Administrative Committees of the Department of Public Administration. This was in addition to one post of Asstt. Professor already advertised in Advertisement No. 13/2010. The University vide Advertisement No. 15/2011 advertised only one post of Assistant Professor, which has been reserved for ST category. One post of Assistant Professor is already occupied by a SC candidate. In the light of this the Committee resolved to request the University to, through a corrigendum, advertise this post of Assistant Professor in the open category. You are also requested to ensure that this post is in addition to the one originally advertised in 2010.
 2. The issue of reappear cases of students for Paper V of the old syllabus was taken up. As Paper V of the new syllabus is a different paper, it was resolved that Paper V of old syllabus be conducted as a separate exam and notified in the Date Sheet as Paper V (Semester I): Economic and Social Systems (old syllabus) and Paper V (Semester II): Indian Political and Administrative system (old syllabus). These can be held along with the Paper V (Semesters I & II) of the new syllabus as there will be no common candidates.
 3. The Board of Control also revised the Date Sheet of M.Phil Semester. The examinations of M.Phil. Semester-I will be conducted from 4th January, 2012.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 30.11.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
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1. The committee resolved to recommend the Research Project Proposal entitled ,
“Qualitative Research Methodology: Training and Application” submitted by Prof. B.S.
Ghuman for onward submission to the British Council.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 2.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Dr. Navreet Kaur
 5. Dr. Sudhir Sharma
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1. Ms Kamana has qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend her case for award of Junior Research Fellowship w.e.f. 4.11.2011.
 2. The Committee considered the application of Suksohit Singh, JRF, for Casual Leave from November 16-30, 2011. As he was due to join the Civil Service, the Committee resolved to first ask him to furnish his exact date of joining the Civil Service before his leave application could be processed in the light of the same.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 2.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
 3. Dr. Charanjeev Singh
 4. Dr. Navreet Kaur
 5. Dr. Sudhir Sharma
-
1. Ms Kamana has qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend her case for award of Junior Research Fellowship w.e.f. 4.11.2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of Academic and Administrative Committees held on 5.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Prof. B.S. Ghuman
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1. Neither the teacher Incharge of attendance Mr. Komal Singh nor Dr. Navreet Kaur who had taken the responsibility to review the M.A. Lecture statements in the absence of Mr. Komal Singh were present to apprise the Board of Control of the situation of shortage cases after the lectures to be given for extracurricular activities, seminars etc. It was thus resolved that keeping in mind the short time before examinations and 6th being holiday a notice would be put up immediately listing all cases with less than 75% as per the list submitted by Dr. Navreet Kaur's Research Scholars. The applications for condonation of lecture shortage would be considered in the Board of Control meeting on 7th to enable the qualifying students to be issued their Roll Numbers on the same day as examinations schedule is w.e.f. 8th December, 2011.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the meeting of Board of Control held on 7.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Prof. B.S. Ghuman
 2. Dr. Charanjeev Singh
 3. Mr. Komal Singh
 4. Dr. Navreet Kaur
-
1. The members of the Board unanimously resolved that keeping in view the hardship cases as described in circular No.11825-924/R&S dated 5.12.2011, the condonation of lectures may be done and Roll Numbers be issued to the students of M.A. Semester I & III..

(Charanjeev Singh)
Officiating Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 14.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
2. Dr. Charanjeev Singh

1. Ms Ravneet Kaur has qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend her case for award of Junior Research Fellowship w.e.f. 4.11.2011.
2. The Board considered the applications of the following students seeking exemption from doing Ph.D. Course Work as they have done M.Phil. Course. The Board unanimously resolved that on the basis of guidelines received from the Registrar, Panjab University vide No. ST/8487-8567 dated 2.12.2010 they be given exemption from doing Ph.D. Course Work:
 1. Ms. Jyoti Arora
 2. Ms. Udit Singh
 3. Ms Karpreet Kaur
 4. Ms. Pavneet Kaur
3. The Board resolved that the teacher concerned will conduct the Ph.D. Course Work examination independently as and when they complete the syllabus of the paper. This will be done with prior notice to the office so that the exam date can be displayed on the Notice Board and material for the examination be provided.
4. The Academic Staff College had asked whether the Department would conduct a Refresher course for the year 2012-13. The ASC, however, had confirmed to the Chairperson that there was no specific demand for a Refresher Course in Public Administration. Thus it was resolved that the Department would not offer to conduct a Refresher Course.
5. Teaching arrangements of Work Load of Dr. Ramanjit K. Johal during her duty leave (January-May Semester, 2011) is decided as under:

Class	Paper	Arrangement
M.A. Sem. II	Public Policy	2 periods in a week to Prof. B.S. Ghuman
M.A. Sem. IV	Information Technology and Computer Applications in Public Administration	1 period in a week to Dr. Charanjeev Singh and 1 to Mr. Rakesh Kumar, Research Scholar
M.Phil.	Computer Application and Information Technology	3 periods in a week to Dr. Charanjeev Singh

Dr. Charanjeev Singh's 1 period of Labour Laws of M.A. Sem. IV will be given to Mr Sarabjit Singh.

6. Admission case of Amandeep Singh received from R&S Branch, where he has been held ineligible for admission to M.A., was put before the Board. It was resolved that the student be asked to clarify how he had done his B.A. in two instead of three years as that was the reason stated for declaring him ineligible.

(Ramanjit K. Johal)
Chairperson

DEPARTMENT OF PUBLIC ADMINISTRATION
PANJAB UNIVERSITY CHANDIGARH

Minutes of the joint meeting of BOC, Academic and Administrative Committees held on 14.12.2011 at 11.30 a.m. in the Committee Room, Department of Public Administration, P.U. Chandigarh.

The following members were present:

1. Dr. (Mrs.) Ramanjit K. Johal (in the chair)
 2. Dr. Charanjeev Singh
-
1. Ms Ravneet Kaur has qualified the UGC-NET for Junior Research Fellowship. The Academic and the Administrative Committees of the Department resolved to recommend her case for award of Junior Research Fellowship w.e.f. 4.11.2011.

(Ramanjit K. Johal)
Chairperson

